



Application for Improvements

Instructions:

- Please print for clarity.
- Include a diagram or plot plan, including dimensions, when submitting plans for hardscape home improvements. This must show the location of requested changes. This can be drawn on the plot plan that was received at closing.
- Supply a detailed, complete description of improvements. Include, as appropriate: Sizes, Heights, Locations, Specifications, Colors, Materials, Plant Species, Sketches, Paint Chips, Pictures, etc.
- Attach one (1) copy of your plans to include front, side and top drawings, where applicable (i.e. sheds, decks, gazebos, etc.)
- The residential lot Owner must make all requests for design approval.
- In order to receive this design approval, the Owner will answer any and all questions the ACC may have and may be required to escort ACC member(s) onto the property prior to approval in order to consider this request, during construction, and/or upon completion to inspect.
- Submissions may take up to 45 days to be approved, as specified in the covenants. If you have not received notification of approval or rejection of your submission within 45 days of receipt by the ACC, submissions are deemed approved as submitted. (See Declaration of Protective Covenants – Section 3.02.2 Approval of Plans.)
- Please submit detailed plans and completed form to:
 - Via email: acc@oakmeadowshoa.com or
 - Via postal mail: Oak Meadows Owners Association, Inc. Attn: ACC, PO Box 712, Firestone, CO 80520

Date: _____ Est. Project Start Date (minimum 30 days ahead): _____

Owner's Name: _____

Address: _____

Phone: _____ Email: _____ Name of Project: _____

Project Description: _____

Applicant Signature: _____
PLEASE DO NOT WRITE BELOW THIS LINE

Date Received: _____ Review Date: _____

Approved as Submitted Request Denied Conditionally Approved Other (see below)

Comments: _____

Architectural Control Committee Chairperson/Member Signature